



Big Bend Healthcare Coalition General Membership Meeting

May 26, 2020

10:00 a.m. – 11:30 p.m. Eastern

GoToMeeting - <https://global.gotomeeting.com/join/971279413>

Meeting Summary

Welcome and Introductions

Philip Doyle, Tallahassee Memorial Hospital, Chair

Philip Doyle, Chair, introduced himself and welcomed all those in attendance. Mr. Doyle asked that each member sign in via GoToMeeting or state their name in the chat box which can be used to document attendance.

Board of Directors Update

Philip Doyle, Tallahassee Memorial Hospital, Chair

Mr. Doyle and Denise Imbler gave an update of the Board of Directors meeting that took place before the General Member Meeting. The budget was discussed, along with projects needed for completion by the end of the contract year. Additionally, there was discussion on how the Coalition plans to satisfy the surge tool exercise requirement.

COVID-19 Update

Claudia Blackburn, Florida Department of Health (FDOH) in Leon County
Kevin Peters, Leon County Emergency Management (EM)

Claudia Blackburn, Administrator, FDOH in Leon County gave an update for the region and touched on the five priorities for DOH in their response to COVID-19. Those priorities are: 1) Protect the vulnerable 2) Increase testing 3) Promote social distancing 4) Support hospitals and healthcare workers and 5) Prevent the introduction of COVID from outside the state. She also mentioned that there have been 783 cases with 14 deaths in the BBHCC region. Additionally, DOH is moving the focus on surveillance data found on the DOH Dashboard and are monitoring emergency department visits for flu like illnesses as well as new cases and the percent positive rate.

Kevin Peters with Leon County EM also gave an update and mentioned that EM is supporting local health departments while also assisting with ordering personal protective equipment for emergency

response and healthcare facilities. Leon County EM has been facilitating conference calls for DOH updates with specific sectors as well as participating with the joint information center (JIC) process to ensure the county and CHDs are producing a consistent message.

There was additional discussion on the efforts of AHCA on setting up an alternate care site (ACS) for COVID-19 patients returning to long-term care facilities in Tallahassee. Ms. Blackburn mentioned that it is looking promising and will provide more information as it comes.

2020 Hurricane Season Outlook

Mark Wool, National Weather Service Tallahassee

Mark Wool provided a detailed presentation on the upcoming hurricane season as well as preparedness information. That presentation was made available to members after the meeting.

COVID-19 After-Action Report Writing

Zach Annett, Big Bend HCC Staff

Zach Annett provided a brief presentation on how to write an after-action report and the steps needed to document information and evaluate response. The importance of being honest in your evaluation and acting on the improvements documented were stressed by Kevin Peters, as these are the most important factors to ensuring facilities can improve their response in future incidents. Mr. Annett mentioned there is an AAR template available for facilities which will be posted to the website for members to access.

Big Bend HCC Plans

Zach Annett, Big Bend HCC Staff

Mr. Annett mentioned that BBHCC staff has been working on updating the Operations and Preparedness plans as well as developing a Continuity of Operations Plan for the coalition. All plans will be made available to the members via the website. Notification to the members will be made when once the plans are posted.

Coalition Member & Partner Updates

Philip Doyle, Tallahassee Memorial Hospital, Chair

Mr. Doyle opened the floor for member organization updates. Kevin Peters, Leon EM mentioned they are doing their hurricane survival guide and will be available at www.haveahurricaneplan.com. Additionally, the Leon County Build-Your-Bucket will be an online event this year and will have a variety of preparedness information available for the public.

Fran Bell, from Big Bend Hospice asked about sheltering during COVID-19 and stated she saw that populations 65 and older are encouraged to stay home and no pets are allowed. Kevin Peters responded that those are the American Red Cross guidelines and that the Leon County School Board manages shelters and will allow pets. He also mentioned that evacuation should be the first priority and

going to a shelter should be a last resort.

Kelli Mercer with Behavioral Health at Capital Regional Medical Center mentioned they have a variety of Outpatient programs available such as: mental health, substance abuse and adolescent behavior that she will share with Zach to send out to the members. She also mentioned telehealth is available during this time for those in need.

A member the Veterans Affairs clinic asked about the operational hours of the Northwood Testing Center. Mr. Doyle mentioned the site will be most likely closing soon and shifting to smaller locations due to weather and heat issues but as of now there are no changes to the hours. That site is still currently testing 80 to 100 individuals a day. The testing site at FAMU will continue operations for the foreseeable future.

Closing Comments

Philip Doyle, Tallahassee Memorial Hospital, Chair

Mr. Doyle thanked everyone for attending and participating in the meeting and the meeting was adjourned. An announcement for the next meeting date will be sent out once it is decided.

Next Meeting Date: TBD